
Name and Details

Profile:

Finance Manager and Chartered Accountant with considerable international experience, specific expertise in budgetary and reporting processes, post-merger integration and cost recharging/transfer pricing.

Professional qualification and Education:

Member of the Institute of Chartered Accountants in England & Wales.

BA Industrial Economics (Hons), University of Nottingham.

Career details:

Habitat UK Limited Group, London Management Accountant

July 2006- March 2007

Temporary assignment, responsible to the Group Financial Controller for the budget process

Responsibilities

- Streamlined and formalized budget and reforecast process and timetable
- Consolidated p&l, cashflow and balance sheet
- Built-up transfer pricing model for cost allocation/re-invoicing
- Documented processes, and financial model underlying management reporting
- Prepared board materials and quarterly reporting to Habitat's owners
- Performed follow-up of country budget submissions, liaised with country Finance Managers and co-ordinated collection of additional data and other supplementary information.

DHL

1996-2006

Worked for the past 10 years throughout the DHL group globally.

DHL Asia Pacific Express, Singapore Finance Manager (Projects)

May 2005- June 2006

Secondment to the Asia Pacific regional headquarters and reporting to the regional CFO

Responsibilities:

- Finance Lead on Functional & Financial Roadmap Project. This consultant-led project aimed to provide a KPI based strategic planning tool that could identify resource and other issues and provide business insights to management for the region. The tool was successfully completed and adopted by the Regional Board.
- Functional Co-coordinator for Finance, Organizational Structure Benchmarking Project: Supported this consultant-led project aimed at benchmarking DHL processes with world class companies.

DHL Asia Pacific Express, Sydney Acting CFO Oceania

January – May 2005

Lead the Finance function, provided guidance to direct reports, saw through the budget process, provided functional support to fellow directors/managers and dealt with finance and administrative issues. Turnover: €300M. Finance staff: 60.

Achievements:

- Seeing through the mid-year review and budget 2006 processes. Ensured delivery on time and within targets.
 - Performed follow-up audit and produced update reports on the business for new CFO.
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DHL Group Headquarters, London/Prague
Head of Financial Planning & Analysis – Global IT division

March 2002- January 2005

Responsible for management reporting of IT costs totaling €1.2 billion for all data centre and business reporting units in DHL following the merger with Danzas and DeutschePost EuroExpress. Managed and transitioned staff of six from the London data centre to the new Prague datacentre/DHL Global IT headquarters.

Achievements include:

- Smooth implementation of common financial reporting system/database (SAP/SEM) and web accessible management reporting tools (ESSBASE/Hyperion Planning) thereby standardising reporting and budgetary submissions.
- Setting up and training a team of six in the Prague data centre to enable transitioning of roles and responsibilities from London to Prague with improved service but at lower cost.
- Managed knowledge transfer to Prague location with minimal disruption, replacing all contractors with local permanent staff.
- Designed and implemented website as common reference for IT financial information including management reporting, budget manuals, procedures and reference material.
- Implementation of all DPWN (DeutschePost World Net, parent company of DHL) reporting requirements in DHL IT division.
- Successful implementation and administration of the internal global recharging mechanism for IT costs to more than 600 DHL business units to improve resource allocation and accountability.
- Produced budgeting and reporting common definitions, descriptions and procedures covering all IT costs where previously none existed.
- As member of the IT Finance Steering group set policies and procedures and direction of the controlling function. Also substitute representative to the DPWN IT Controlling Board.
- Prior to implementation of common financial reporting system, set up and produced integrated reporting of Global IT costs of the three pre-integrated DHL, Danzas and Deutsche Post Euroexpress entities. These include the IT Management Board packs and Finance Director presentation packs.
- Identified and corrected anomalies in reporting across pre-merger business units to deliver improved quality and accuracy of reporting.
- Designed and implemented reporting structure to meet both corporate consolidation and IT management information requirements.

DHL Corporate Controlling, Brussels
Global Financial Analysis Manager

June 1999 – March 2002

Lead the four-person analysis team within the Global Financial Planning & Analysis dept. to produce the Regional, Management Executive Group Summary, Global Financial Reporting, Board and DPWN reporting packs and KPIs.

Achievements include:

- Building the team and analytical capability which resulted in the promotion of this team from an EMEA regional role to a Global + Region unit.
 - Standardised across the regional finance units the annual budget process including design and preparation of budget and business review templates.
 - Implemented mechanisms for recharges of global overheads to business units.
 - Managed globally the restatement process of the financial database data to have comparable data history and budget for management reporting.
 - Introduced summary narratives to accompany senior management/board packs.
 - Implemented DPWN controlling requirements on the acquisition of DHL by DPWN, and rolled out these requirements to business units.
 - Became the main point of contact for DPWN Controlling requirements and key liaison between them and IT finance.
 - Enhanced reputation of the team and department through timely service and support given to ad-hoc projects, and other functional initiatives e.g. profit improvement plans.
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DHL Global Headquarters, Brussels**1996 – 1999****Internal Auditor**

Primary role was to perform audits in DHL locations worldwide

Responsibilities:

- This entailed preparation and planning, and analysis of financial and other information prior to the visit.
- On site, performed reviews of operational and financial information, procedures and controls.
- Identified potential risk areas and quantified their business impacts. Prepared reports detailing deficiencies, risks and recommendations.
- The job involved liaising with management as well as staff, communicating audit findings, justifying them for remedial action and providing recommendations.

DHL Vietnam, Saigon**1997 – 1998****Acting Financial Controller**

Five month secondment to DHL Vietnam as interim Financial Controller/Technical Advisor.

- Assessed the validity and improved accuracy of reported financial information including effecting correct classification of expense and balance sheet items. Identified and documented operational and financial issues, some were resolved beforehand, for the incoming Financial Controller.
- Managed and improved relationship with agent management and staff. Provided technical support, advice and direction to both DHL and agent management and staff.

Price Waterhouse, London**1991 – 1996****Audit Senior**

As lead auditor, assignment tasks include planning the audit, leading the audit team, setting objectives for team members, reviewing assistants' work and producing statutory accounts and internal control reports. Included secondments to Tax Investigation Support Service and Corporate Finance departments. Qualified as Chartered Accountant.

Molnlycke AB, Gothenburg, Sweden**1990 – 1991****Sales Reporting Analyst**

Produced weekly sales and product reports for senior management as well as other ad-hoc reporting.

Personal details:

Visa Status: No restriction on working in the UK as on Highly Skilled Migrants Programme.

Interests:
